

**ELK TOWNSHIP COMMITTEE**  
**Work Session Minutes**  
**December 26, 2012**

The work session of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Barbaro at 5:00PM.

The Open Public Meeting Notice was read.

The Salute to the Flag was recited.

Present were: Mr. Pantaleo, Mrs. Sammons, Mr. Spring, Mayor Barbaro, Mr. Considine, CFO, and Mrs. Pine, Township Clerk. Mr. Swanson was absent.

**RESOLUTIONS:**

**R-127-2012 – Resolution Authorizing 2012 Budget Transfers**

Motion by Mr. Pantaleo, seconded by Mrs. Sammons to adopt and approve said resolution.

Roll Call:	Mr. Pantaleo	Yes
	Mrs. Sammons	Yes
	Mr. Spring	Yes
	Mayor Barbaro	Yes

**R-128-2012 – Resolution Granting Disabled Veteran Status to Albert Thorn and Authorizing Tax Credit on Block 188 Lot 4**

Motion by Mrs. Sammons, seconded by Mayor Barbaro to adopt and approve said resolution.

Roll Call:	Mr. Pantaleo	Yes
	Mrs. Sammons	Yes
	Mr. Spring	Yes
	Mayor Barbaro	Yes

**Topics**

At the Work Session, Dave Strout, Risk Management Consultant explained to committee the POL/EPL 2013 Premium. Mr. Considine reviewed and recommended budgeting the \$2019.32 for the insurance. The insurance premium has gone down and this is a worth while insurance. Mr. Pantaleo mentioned taking some of the money that has been sitting in the open space fund and create a special account for purposes such as this. He understands that to do this the question will need to go to the residents as a referendum. Mr. Pantaleo agrees with Mr. Considine and thinks the money should be budgeted. It was decided to allow the committee to make the decision in January.

Mr. Considine spoke with Mr. Duffield concerning a lawsuit between Silvergate and Orleans v. the DEP. They have asked if the township would like to be a party in this lawsuit. This is going to the NJ Supreme Court. Essentially there is no benefit to the township to participate. The Township Committee was unanimous not to participate in the lawsuit.

**PUBLIC PORTION:**

Motion by Mr. Pantaleo to open the meeting to the public, seconded by Mayor Barbaro, all were in favor, motion carried.

Mayor Barbaro asked if anyone had any issues they would like to bring to the township committees attention to come forward at this time.

No one came forward.

Motion by Mr. Pantaleo to close the public portion, seconded by Mrs. Sammons, all were in favor, motion carried.

Mayor Barbaro mentioned the possibility of snow removal. He asked if there is a contract with Dobson Turf Management, who has assisted the township in the past. There currently is not a contract. There is no cost to sign a contract and it puts Elk Township as a priority in the event they are needed. Committee agreed to have a contract signed with Dobson Turf Management. Mr. Considine is authorized to sign the contract.

**PAY BILL:** Motion by Mrs. Sammons, seconded by Mr. Pantaleo to Pay the Bills, upon roll call motion was carried.

Roll Call:	Mr. Pantaleo	Yes
	Mrs. Sammons	Yes
	Mr. Spring	Yes
	Mayor Barbaro	Yes

Mrs. Sammons spoke with someone who knows of a retired Public Works Superintendent who may be interested in working with the township. He will contact Mrs. Sammons in the new year.

#### **ADJOURNMENT**

Motion by Mr. Pantaleo to adjourn, seconded by Mr. Spring, all were in favor, the meeting was adjourned at 5:12 PM.

Respectfully Submitted,



Debora R. Pine, RMC, CMC  
Township Clerk

RESOLUTION R- 128 -2012

RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK GRANTING  
DISABLED VETERAN STATUS TO ALBERT THORN AND AUTHORIZING TAX CREDIT ON BLOCK  
188 LOT 4

**WHEREAS**, Albert Thorn owns property commonly known as 108 Twenty-Sixth Avenue and identified on the Municipal Tax Map of the Township of Elk as Block 188, Lot 4; and

**WHEREAS**, the Tax Assessor has received and approved an application for a 100% Disabled Veteran's Tax Exemption pursuant to N.J.S.A. 54:4-3.30, et seq.; and

**WHEREAS**, the residents of Elk Township and all of New Jersey are proud and grateful to our veterans for their service and sacrifices in preserving our sacred freedoms and rights as Americans; and

**WHEREAS**, the State of New Jersey recognizes the sacrifices of our veterans by permitting municipalities to provide a tax exemption to their real property; and

**WHEREAS**, the Tax Assessor of the County of Gloucester recommended to the Mayor and Committee that the tax exemption be granted and made effective November 30, 2012.

**WHEREAS**, the taxes for the 4<sup>th</sup> quarter 2012 have been paid and the owner is entitled to a credit.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Elk as follows:

1. The owner of the premises commonly known as 108 Twenty-Sixth Avenue and identified on the Municipal Tax Map of the Township of Elk as Block 188, Lot 4 shall be entitled to a 100% Disabled Veteran's Tax Exemption of their property pursuant to N.J.S.A. 54:4-3.30, et seq., said exemption to be effective November 30, 2012.

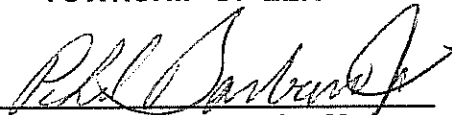
2. The Township Clerk is hereby directed to forward a certified copy of the within Resolution to the Tax Assessor so the exemption may be duly recorded in the Township's records.

3. The Township Tax Collector shall cancel all taxes due accruing after November 30, 2012.

**BE IT FURTHER RESOLVED** that the Tax Collector be and is hereby authorized to credit taxes on Block 188 Lot 4, in the amount of \$622.29 to BAC TAX Service, P O Box 10211, SVW-24, Van Nuys, CA 91410 as Albert Thorn qualifies as a totally Exempt Veteran.

**ADOPTED** at a regular meeting of the Elk Township Committee held on December 26, 2012.

TOWNSHIP OF ELK

BY:   
Philip A. Barbaro, Jr., Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Sammons	✓			
Spring	✓			
Swanson				✓
Barbaro	✓			

**RESOLUTION R- 127-2012**  
**RESOLUTION AUTHORIZING 2012 BUDGET TRANSFERS**

**WHEREAS**, the need exists for certain budget transfers within the appropriations of the Municipal Budget for the year 2012; and

**NOW, THEREFORE, BE IT RESOLVED BY THE** Township Committee of the Township of Elk that the Chief Financial Officer of the Township of Elk is hereby authorized to transfer the following funds:

**Transfer From:**

Court SW	\$4,500.00
Contingent OE	\$1,000.00

**Transfer To:**

Court OE	\$2,000.00
Police SW	\$3,500.00

**THIS RESOLUTION IS DULY ADOPTED** by the Township Committee of the Township of Elk at its regular meeting held on the 26th day of December 2012 at the Municipal Building, 667 Whig Lane Road, Monroeville, NJ 08343.

**TOWNSHIP OF ELK**

  
\_\_\_\_\_  
PHILIP A. BARBARO JR., MAYOR

**ATTEST:**

  
\_\_\_\_\_  
DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Sammons	✓			
Spring	✓			
Swanson				✓
Barbaro	✓			

# BILL APPROVAL

## December 26, 2012

### Bank Wires, Manual and Interim Checks

#### RECREATION OPERATING:

1) Lucas Greenhouses	\$276.00
2) Barbara Pearson	\$26.74
3) Jan Walter	\$60.76

#### ELMER ESCROW:

1) Adams and Adams	12-01060	\$930.00
2) Bach Associates	12-01061	\$1,157.30
3) Fralinger Engineering	12-00996	\$1,175.12

#### COMPENSATED ABSENCE FUND

1) Township of Elk	\$5,000.00
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December 26, 2012  
09:12 AM

TOWNSHIP OF ELK  
Check Payment Batch Verification Listing

Page No: 1

Batch Id: SC Batch Type: C Batch Date: 12/26/12 Checking Account: CURRENT G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
12-01077	12/23/12	12/26/12 A0260 ATLANTIC CITY ELECTRIC 1 MONTHLY ELECTRIC	1,467.72	5 COLLINS DRIVE 2-01- -037-223 ELECTRICITY	Budget	Aprv	16
12-01077	12/23/12	2 MONTHLY ELECTRIC	3,299.21	2-01- -037-223 ELECTRICITY	Budget	Aprv	17
			<u>4,766.93</u>				
12-01073	12/23/12	12/26/12 B0095 BACH ASSOCIATES, PC 1 GENERAL PLANNING	135.00	304 WHITE HORSE PIKE 2-01- -023-225 MISCELLANEOUS	Budget	Aprv	12
			<u>135.00</u>				
12-01040	12/14/12	12/26/12 C0033 CAPITOL CLEANERS 1 UNIFORMS NOVEMBER	845.55	12 N. ACADEMY STREET 2-01- -029-234 UNIFORM CLEANING	Budget	Aprv	4
			<u>845.55</u>				
12-01074	12/23/12	12/26/12 C0167 COMCAST 1 MONTHLY 09508-729998-01-0	122.14	2-01- -037-224 TELEPHONE	Budget	Aprv	13
			<u>122.14</u>				
12-01076	12/23/12	12/26/12 E0039 ELK TOWNSHIP 1 MOVE FUNDS TO SNOW TRUST	3,000.00	2-01- -036-111 SNOW REMOVAL SW	Budget	Aprv	14
12-01076	12/23/12	2 MOVE FUNDS TO SNOW TRUST	3,000.00	2-01- -036-222 SNOW REMOVAL EXPENSE	Budget	Aprv	15
			<u>6,000.00</u>				
12-01000	11/27/12	12/26/12 G0150 GALL'S INC. 1 SHIRTS,PANTS,	149.97	24296 NETWORK PLACE 2-01- -029-233 UNIFORM ALLOWANCE	Budget	Aprv	3
			<u>149.97</u>				
12-01064	12/23/12	12/26/12 M0018 MAJESTIC OIL COMPANY, INC. 1 12/17 HEATING OIL	149.95	2104 FAIRFAX AVENUE 2-01- -037-225 PROPANE/NATURAL GAS	Budget	Aprv	6
12-01064	12/23/12	2 12/17 DIESEL	418.15	2-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	7
12-01064	12/23/12	3 12/19 UNLEADED	1,130.40	2-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	8
			<u>1,698.50</u>				
12-00821	10/02/12	12/26/12 M0160 R.R. DONNELLEY 1 REG-42A BLUE CERT COPY	28.50	PO BOX 905151 2-01- -040-224 PRINTING OF FORMS	Budget	Aprv	2
			<u>28.50</u>				
		12/26/12 R0055 RAINEY'S SERVICENTER		498 ELK RD.			

December 26, 2012  
09:12 AM

TOWNSHIP OF ELK  
Check Payment Batch Verification Listing

Page No: 2

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
12-01065	12/23/12	1 F700-BRAKE LINE	133.65	2-01- -061-236	Budget	Aprv	9
			<u>133.65</u>	PUB WORKS VEHICLE MAINT-MINOR			
	12/26/12	50452 CRISTINA SMITH		9 RANDOLPH ROAD			
12-01071	12/23/12	1 COURT RECORDER	180.00	2-01- -050-225	Budget	Aprv	11
			<u>180.00</u>	MISCELLANEOUS			
	12/26/12	S0600 SOUTHERN PEST CONTROL		3300 CRESCENT BLVD.			
12-01067	12/23/12	1 DECEMBER SERVICE	48.00	2-01- -020-243	Budget	Aprv	10
			<u>48.00</u>	REPAIRS & SUPPLIES FOR BLDG			
	12/26/12	T0100 TCTA OF NJ		PO BOX 23			
12-00357	10/30/12	1 Conference	285.00	2-01- -015-226	Budget	Aprv	1
			<u>285.00</u>	EDUCATIONS & CONFERENCES			
	12/26/12	W0205 WEST GROUP PAYMENT CENTER					
12-01047	12/14/12	1 NJ CRIMINAL LAW PRINTING	119.50	2-01- -050-254	Budget	Aprv	5
			<u>119.50</u>	BOOKS & PUBLICATIONS			

	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
Checks:	13	17	14,512.74

There are NO errors or warnings in this listing.

